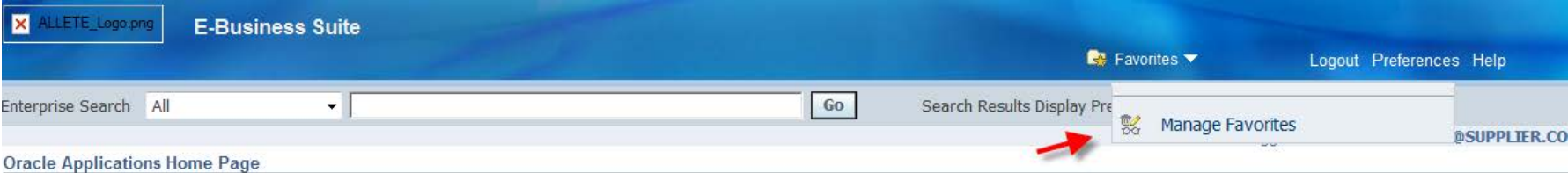


Home Page Favorites

You can set your home page favorites under the Manage Favorites button.



Main Menu

[Personalize](#)

- ALT iSupplier User - Custom
- ALT Sourcing Supplier - Custom

Worklist

[Full List](#)

From	Type	Subject	Sent	Due
There are no notifications in this view.				
✓ TIP	Vacation Rules	Redirect or auto-respond to notifications.		

Customize Favorites

Cancel Apply

Search and Select

Function Prompt

Description

Responsibility **ALT Sourcing Supplier - Custom**

Go

Select Function Prompt	Description	Menu Hierarchy	Responsibility
No search conducted.			

Selected to Display

✓TIP A favorite may not be updateable if the responsibility from which that favorite was originally added is not available from the current server hierarchy or is expired.

✓TIP Only non oracle ebusiness suite links can be set to open in a new window.

Select	Move		Favorite	Description	Responsibility	URL	Open in New Window
	Up	Down					
No results found.							

Add URL

Cancel Apply

Home Logout Preferences

Choose a responsibility (ALT Sourcing Supplier or ALT iSupplier) and click Go.

ALLETE_Logo.png

Navigator Favorites Home Logout Preferences

Customize Favorites Cancel Apply

Search and Select

Function Prompt Responsibility ALT Sourcing Supplier - Custom
 Description Go

Select Functions: Add

[Select All](#) | [Select None](#)

Select	Function Prompt	Description	Menu Hierarchy	Responsibility
<input type="checkbox"/>	Sourcing Home Page	Users can access supplier negotiations home page.	Sourcing	ALT Sourcing Supplier - Custom
<input type="checkbox"/>	Worklist	Advanced workflow worklist	Sourcing	ALT Sourcing Supplier - Custom

Selected to Display

TIP A favorite may not be updateable if the responsibility from which that favorite was originally added is not available from the current server hierarchy or is expired.
TIP Only non oracle ebusiness suite links can be set to open in a new window.

Select	Move		Favorite	Description	Responsibility	URL	Open in New Window
	Up	Down					
	No results found.						

Add URL

Cancel Apply

Select by checking the box, the page or function you would like to add to your favorites and click Add.

Setting Home Page Favorites

Questions: iSupplierinquiries@allete.com

Search and Select

Function Prompt Responsibility

Description

Select Functions:

[Select All](#) | [Select None](#)

Select Function Prompt	Description	Menu Hierarchy	Responsibility
<input type="checkbox"/> Sourcing Home Page	Users can access supplier negotiations home page.	Sourcing	ALT Sourcing Supplier - Custom
<input type="checkbox"/> Worklist	Advanced workflow worklist	Sourcing	ALT Sourcing Supplier - Custom

Selected to Display

TIP A favorite may not be updateable if the responsibility from which that favorite was originally added is not available from the current server hierarchy or is expired.

TIP Only non oracle ebusiness suite links can be set to open in a new window.

Select Favorites:

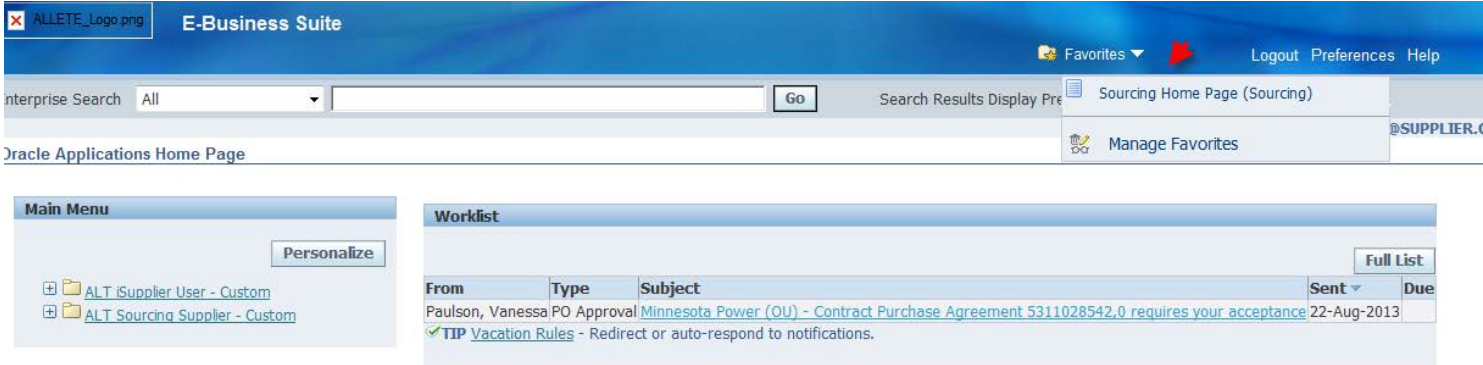
[Select All](#) | [Select None](#)

Move		Favorite	Description	Responsibility	URL	Open in New Window
Select	Up					
<input type="checkbox"/>			Sourcing Home Page (So	Users can access supplier negotiations home page.	ALT Sourcing Supplier - Custom	<input type="checkbox"/>

The page or function will appear under the Select to Display section. Select by checking the box, then click Apply.

Setting Home Page Favorites

Questions: iSupplierinquiries@allete.com



You will be brought back to the Home Page. Under Favorites you will see your new favorite page.